

Information Technology Advisory Board

December 23, 1998
MEETING MINUTES

ATTENDEES:

Betty Rottmann, Chairman	Carolyn Cook	Bob Meinhardt	Mike Wankum
Mike Backer	Fred Evermon	Bill Perkins	Ron Welschmeyer
Joyce Backes	Jeff Falter	Paul Peterson	Debbie Wells
Mike Benzen	Mary Garrison	Steven Phillips	Tony Wening
Rich Beckwith	Jan Grecian	Dave Schroeder	Gerry Wethington
Matt Blotevogel	Cliff Gronauer	Dave Schulte	Chris Wilkerson
Karen Boeger	Jill Hansen	Jim Schutt	Mary Willingham
Pat Brooks	Michael Hearst	Larry Seneker	Lanny Wingate
Don Byrd	Russell Helm	Kevin Stock	Garry Wofford
Howard Carter	Kirk Keller	Tom Stokes	
Ben Colley	Carol Knight	Bruce Vieweg	

OPENING REMARKS

Betty Rottmann, Chairman, called the ITAB meeting to order at 8:30 a.m. on December 23, 1998 in the Interpretive Center of the Secretary of State's Office.

A presentation of the first "Making A Difference Award" was given to the Personnel Committee for their work on reclassification of IT positions. Lee Capps and Mike Benzen extended their personal congratulations on a job well done. Betty and Mike then presented each individual with their plaque: Larry Bonnot, Chairman, John Bax, Dena Brand, Don LaFontaine, Bob Meinhardt, G.D. Miller, Tom Ward and Ron Welschmeyer. Betty thanked Joyce for the nomination of the committee. Thanks also to Jan Grecian in helping to create the award.

APPROVAL OF MINUTES

Approval of the November 25, 1998, Information Technology Advisory Board Meeting Minutes.

Betty asked for additions, deletions, or corrections to the November 25, 1998 ITAB meeting minutes. Minutes were approved.

Ben Colley, MOREnet, gave a presentation on how MOREnet 3 is progressing. He informed the ITAB what was going to happen with MOREnet 3.

1. CIO Update (Mike Benzen)

A. Mike recognized Betty Rottmann and Carol Knight for their service this past year to the ITAB group.

B. SAS - This company will not negotiate with the State. Each agency will be responsible for dealing with SAS direct on purchases and maintenance.

C. Prime Vendor - Sometimes the contract works great. The contractor has been given 6 months to clean up their act or they are out.

D. Raises - Only thing that can be said is that it will be a lean year for budgets. No news on raises.

ACTION REQUIRED: None

2. Project Management Update (Tom Stokes)

Twenty people attended the first training session in December. The second session will begin in January. The feedback from those who took the training has been positive. Call Tom to get your staff registered.

ACTION REQUIRED: None

3. SAM II Update (Jim Schutt)

Jim reported a new version of desktop software will be forthcoming. Third week of January they will add workflow capability and additional modifications.

ACTION REQUIRED: Need to get VPM approved by ITAB

4. Architectural Standards Update (Larry Seneker)

This committee is meeting weekly. Larry mentioned the committee is working on several items. Both he and Gerry Wethington stated that META group has been very worthwhile.

ACTION REQUIRED: None

5. Year 2000 Update (Dave Schroeder)

Dave handed out graphs of the progress on Year 2000. On Windowing a list of applications will be required by the OIT's office. Also, they will need a list of data exchanges. Dave suggested putting repetitive surveys on the WEB.

ACTION REQUIRED: None

6. Data Center Consolidation (Gerry Wethington)

Highway Patrol and O.A. moving test system over. Will not be compliant by 12/31/98. Will be running by 1/31/99. Began working in Jefferson Building with O.A. Will wrap up by end of this fiscal year. Next meeting early February.

ACTION REQUIRED: None

7. Prime Vendor Update (Larry Seneker)

Mike Benzen mentioned in his opening remarks that the vendor will have six months to clean up their practices or they will be out.

ACTION REQUIRED: None

8. Information Technology Education Advisory Committee Update (Bill Perkins)

Design for the new training center is complete thanks to SAM II. ITEAC Steering Committee will adopt Rules of Order and Procedures. Will report back in February.

ACTION REQUIRED: None

9. Internet Update (Tony Wening)

Meeting with O.A. Turn up 10 meg access to 20 meg due to requirements.

ACTION REQUIRED: None

10. Internet Support and Service Update (Debbie Wells)

Debbie introduced Kirk Keller of DMD who gave a presentation on filtering. Need direction on how DMD should proceed. Move to January meeting.

ACTION REQUIRED: None

11. Statewide Purchasing Update (Larry Seneker and Dave Schroeder)

A. Credits from IBI will only be worth ½ next year.

B. They are trying to negotiate a favorable maintenance rate with IBI. Mike suggested Gerry Wethington sit in on the negotiations.

C. If you are using PC/SAS the contract may not be renewed. He suggested trying another product. SAS has not been cooperative.

ACTION REQUIRED: None

12. Network Consolidation Study Update (Mike Benzen)

No new information. Delete from agenda.

ACTION REQUIRED: None

13. User ID and Naming Standards Update (Rex Peterson)

Rex was unable to attend meeting.

ACTION REQUIRED: None

14. Personnel Committee Update (Joyce Backes)

A. Training Coalition meeting well attended.

B. Group from Wisconsin visited and was impressed with what Missouri is doing.

C. Career Fairs are over but will resume in the Spring.

D. If anyone is interested in the FastTrack program send a written request to Joyce.

ACTION REQUIRED: None

15. IT Recruiting of State Employees Update (Jim Poole)

Jim was unable to attend meeting. Joyce Backes mentioned the group will meet in January and will report back to ITAB.

ACTION REQUIRED: None

16. New OMB Race/Ethnicity Standards Update (Betty Rottmann/Joyce Backes)

Betty will send out information with December ITAB minutes. Please review for the next meeting.

ACTION REQUIRED: None

17. Assistive Technology Update (Mike Benzen)

Mike is working with Diane Golden's office to solve problems. If you are contacted please cooperate with her office.

ACTION REQUIRED: None

REVIEW OF ACTION ITEMS:

1. Need to get VPN approved by ITAB.

OTHER DISCUSSION:

Next meeting is **January 27, 1999**, at the Secretary of State's Interpretive Center.

Betty Rottmann,

Chairman